

PRR Committee Meeting 11/12/2023, 1930 - 2130

Microsoft Teams Meeting

In attendance:

Ronnie Glen, Mark Crawford, Mike Dales, Clive Bowman, Elliot Collins, Dean Abberley, Stewart Reid, Duncan Ryan, Richard Ward, Alan Rigby, Paige Brown

Agenda:

1. Welcome
2. How committee operates
3. Governance
4. Priorities and Objectives for 2024
5. AOB

Welcome from Mark

How Committee Operates

- a. Handovers from previous officers: Mark suggested organising meeting with previous committee members to understand responsibilities and roles.
- b. Meetings: Room for improvement in regard to communication with struggles in communication methods. Try and diarise a meeting every month, if possible, not necessarily in person. Meet one month, zoom next month to start with.
ACTION: Mark trying to find a meeting room in Perth for committee to meet in. Possibility of BofE institute but struggling to get reply. Would be preference for it to be in Perth.
ACTION: Elliot to investigate any possibilities at UHI, contact has been on annual leave but should get back to Elliot once they have returned.
ACTION: Clive to investigate space in Bells.
ACTION: Ronnie to investigate Scout Hut.
- c. Online meeting platform: Need to settle on discussion platforms, Teams as alternative due to difficulties/inefficiencies in FB Messenger, and not every committee member is on fb. Often times people will miss out/can't find important information.
Document storage: Teams could host document storage. Mark would like to see preference for continuing with Dropbox for time being due to ease of use and majority acceptance.
- d. Expenses and bank account: Dean should be able to get into bank account in a month's time – two signatories: Dean and Mark, both will have to sign off expenses. Mark to check about their own expenses. Major expenditures need to be authorised first – small expenses fine to be claimed after the expenditure. Ronnie to become additional person signing off expenses alongside Mark and Dean.

Governance

- a. Charity Status and Trustees: Concern that we have forgotten (a bit) that we are a charity: Would like to see a bit more prioritisation and to be ahead of schedule with OSCR report to avoid scramble for info in June. Kicking off the procedure in January, in plenty of time for submission in June.
Charity Trustees: Have to have a minimum of 4 Trustees, prepared to carry the name of charity. Chair, VC, Secretary, and Treasurer minimum. Do not have to send to OSCR. Has not been best tracked and formalised in recent years. Mark has

created a form in Dropbox – a declaration that there is nothing that prevents you being a Trustee of the club. Would be great if more than the core 4 were signed as Trustees.

ACTION: Mark to send links on following meeting and those who are happy to sign off need to read through. Committee needs to formalise the process of members signing off.

Several points raised regarding what is the liability of being a Trustee? Fairly formal and lightweight. Responsibility to be aware of what's is going on – limited liability.

- b. Minutes and AGM – Committee happy for minutes to be shared with club.
- c. Errors – Things to avoid:
 - scrambling to pull together OSCR report.
 - London marathon places – historic issues: keep an eye on the email address and keep an eye out for something that is important/needs action/forwarded.
 - Over the course of the year, keep record of what emails are coming to who to understand priority mailboxes and perhaps tidy up the process.
- d. Other: Committee are happy to accept Ronnie as stepping up to Vice Chair with Jimmy stepping down.

Priorities and Objectives – a discussion of thoughts and ideas

- a. **Increasing club numbers:** See a lot of people running around Perth who are not signed up with the club and would be good to get them signed up. Currently at 140 members, can increase this to closer to 200.
- b. **Initiatives - parkrun:** Determine whether there is capacity to do marketing activities and whether this can be prioritised. Canvassing/recruiting at parkrun by wearing club colours, organising more takeovers and making a point of having club runners throughout the field as a way of showing we welcome all runners, no matter the ability. Utilise the gazebo, talk to people. Cake will likely help this. First Saturday of the month all participants from the club wear club colours.
- c. **Tuesday night runs:** wear club colours on first Tuesday of the month. Need to be clear about what offerings we have for every ability of runner keen to join the club and for those with less speed focused goals. Acknowledged that the club do cater for a variety of abilities and we want to keep this going.
- d. **Survey:** ask the members what they want the club to do for them. Opportunity to ask ex-members what they would have liked to have seen that might have made them rejoin.
- e. **Social media:** make more noise on the public fb page, carrying across the activity from twitter to fb but need to be mindful that we cannot keep on top of all social media platforms, have to prioritise efficiently – can link FB and IG through meta.
- f. **Press officers:** possibility to extend this role to social media officer or open up this role to younger members once we have an U18 cohort. Struggle to get content from members to advertise activity. Investigate linking strava stream to fb. Need to show potential members the variety of running in the club.
- g. **Weekend long runs:** need to be kept as a social activity as opposed to coached/formal activity.
- h. **Club Donations:** Duncan would like to see the club use some of our assets to start donating to local sports charities and be seen to be participating in the local community. This will be followed up once Dean confident in role as treasurer.
- i. **U18s:** 1st April as date to accept U18s – Mark has sent details of this to OSCR and SA as club needs to change constitution.

Elliot – to complete training courses, still waiting to get into welfare email. Likely to complete training courses in Jan 24.

- j. Tuesday Nights:** Possibility of pulling together a group of core members who are reliable regulars that could be there for newer members and could organise the different pace groups. Structuring meet and greet process is a good place to start. Need attendees to take responsibility as leader. Encourage Couch to 5k or similar.
- k. Bell's Cabinet:** Probably best to just change this to an information board about club activities.
- l. Spond:** Updated to remove covid requirements as no longer necessary.
- m. Presentation Awards Dinner:** Need to think about how committee might generate interest in the evening.
ACTION: Ronnie to investigate speakers for the evening. Budget unknown, need to manage expectations.
- n. Kit:** Training kit to be investigated. Joma are a possibility as generic and affordable, however concerns raised about reliability of Fife-based supplier due to lack of communication. VIGA do a PRR training top – expensive.
ACTION: Stewart will continue with Joma and see what they can offer for us, if anything.
- o. KRR Track Training:** Committee are happy for this to be progressed, as long as coaches are comfortable with this. Coaches happy in principle, will require more work with regard to knowledge of abilities of attendees. Kinross to come with their own pool of coaches.

AOB

- Small discussion regarding Championship – champs organiser gave brief overview of draft champs schedule.
- Several races with potential to be included in Scottish Champs, this needs reviewed as could prove difficult getting entries. Not as inclusive.
- Committee happy for - **REDACTED, will appear when confirmation received from organisers** - to be announced as first race due to early entry date.

Meeting Dates:

Meeting date: Thursday 11th January in person

Meeting date: Monday 5th February – zoom meeting.